

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A regular session meeting of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, February 14, 2019. Kevin Kumpf, Michael Shaw, Lynn Romas, Andrea Baysinger, Tom Reberger, Amy Burke Adams, and Charley Jackson were present.

I. Call to Order

The meeting was called to order at 7:00 p.m. Board President Tom Reberger led those in attendance in the pledge, and Superintendent Fritz offered the prayer.

II. Consent Agenda

A. Claims

B. Board Meetings

Board of Finance Minutes for January 10, 2019

Regular Session Minutes for January 10, 2019

Executive Session Certification for February 4, 2019

C. Field Trips

1) Northview High School DECA Club members to Indianapolis Marriott Downtown to attend leadership workshops March 3-5, 2019, requiring overnight stay

2) Clay City Jr/Sr High School F.C.C.L.A. club members to Muncie, Indiana, for the annual state conference March 7-9, 2019, requiring overnight stay

3) Clay City Jr/Sr High School BPA Club members to Indianapolis Marriott Downtown for annual state conference March 10-12, 2019, requiring overnight stay

4) Northview High School FFA Livestock Team to Lakeland College, Mattoon, IL, for leadership contest March 16, 2019, requiring out-of-state travel

5) Northview High School FFA Livestock Team to JJC Wetiendorf Ag Ed CR, Joliet, IL, for livestock contest April 6, 2019, requiring out-of-state travel

6) Northview High School softball team to Jasper High School for tournament April 12-13, 2019, requiring overnight stay

7) East Side Elementary 5th grade students to Chicago, IL, for field trip to Museum of Science and Industry, Mercury Riverboat, and Rainforest Café May 17, 2019, requiring out-of-state travel

D. Personnel

A. LEAVES OF ABSENCE

1. Certified

a. Employee Not Eligible for Leave	FPE	Courtney Hetrick
b. FMLA/Maternity	NCMS	Deidre Metzinger
c. FMLA/Maternity	NCMS	Erica Garrison
d. FMLA	ESE/FPE/ME	Rusty Bottomley
e. FMLA	NCMS	Paul Harbour
f. FMLA	ESE	Lisa Froderman
g. FMLA	JTE	Becky Jeffers
h. FMLA	FPE/JTE/SE	Lauren Fagg-Latta

i. FMLA	ESE/ME	Lisa Hughes
j. FMLA	VBE	Christina Coopriдер
k. FMLA	NCMS	Kelli Lee
l. FMLA/Maternity	NHS	Ariel Leek
2. Non-Certified		
a. Employee Not Eligible for Leave	CCE	Brittney Shaw
b. Medical Leave of Absence	TRANS	Yvette Setzer
c. Employee Not Eligible for Leave	ME	Cathy Bush
d. Employee Not Eligible for Leave	NHS	Kent Bass
e. Employee Not Eligible for Leave	ME	Stephanie Quinn
f. Employee Not Eligible for Leave	ME	Dawn Meeker
g. FMLA	NHS	Judy Morlan
B. RETIREMENTS		
1. Certified	None	
2. Non-Certified	None	
3. Place on Retirement Index	None	
C. RESIGNATIONS		
1. Certified		
a. Business Education Teacher	NHS	Elizabeth White
2. Non-Certified		
a. 29-hour Instructional Assistant	NCMS	Caitlyn Squires
b. 6-hour Food Services	NCMS	Renee Leslie
c. 29-hour Instructional Assistant	NCMS	Whitney Myers
d. Computer Technician	TECH	Arlene Tincher
e. 29-hour Instructional Assistant	JTE	April Collins
f. 5-hour Food Services	FPE	Cathy Eads
g. 6-hour Food Services	FPE	Amelia Martin
3. ECA Resignations		
a. Head Cheerleading Coach	NHS	Lisa Denham
b. JV Baseball Coach	NHS	Scott McDonald
4. ECA Lay Coaches	None	
D. TRANSFERS		
1. Certified	None	
2. Non-Certified	None	
E. EMPLOYMENT		
1. Certified	None	
2. Non-Certified		
a. 5.75-hour Food Services	ME	Karen Sampson
b. 5-hour Food Services	NCMS	Heather Shaw
c. 8-hour Food Services/Asst. Mgr.	NHS	Melody Fowler
d. 29-hour Instructional Assistant	CCHS	Amy Stagg
e. 29-hour Instructional Assistant	JTE	Rebecca Coons
f. 29-hour Instructional Assistant	NCMS	Glenda Ehrlich

g. 29-hour Instructional Assistant	NCMS	Brayla Holmes
h. 29-hour Instructional Assistant	NCMS	Darla Scherb
i. 260-day Custodian	CCHS	Lora Shaw
j. 185-day Custodian	CCHS	Griffin Donnar
k. 4-hour Food Services	JTE	Brandi Mace
l. 5-hour Food Services	NCMS	Tonya Dant
m. 5.75-hour Food Services	ESE	Mickala Rickert
n. 185-day Custodian	NHS	Brandy Perrin
3. Other	None	

F. EXTRA-CURRICULAR

1. Extra-Curricular Certified		
a. Varsity Assistant Baseball Coach	NHS	Scott McDonald
b. Head Track Coach	NCMS	Tim Rayle
2. Extra-Curricular Non-Certified	None	
3. Extra-Curricular Lay Coach		
a. JV Baseball Coach	NHS	Jacob Harden
b. Assistant Track Coach	NHS	David White
c. Varsity Boys Golf Coach	NHS	Chris DeHart
d. Assistant Boys Track Coach	CCHS	Travis Strauch
e. Assistant Girls Track Coach	CCHS	Melanie Laswell
f. Asst./JV Softball Coach	CCHS	Maria Walton
g. Head Softball Coach	CCHS	Jason Sindors
h. Asst./JV Baseball Coach	CCHS	Ryne Hayes
i. Head Baseball Coach	CCHS	Larry Shaw
j. Assistant Track Coach	NCMS	Ricky Crosby
k. Assistant Track Coach	NCMS	Ethan Linton
l. Assistant Track Coach	NCMS	Aaron Slater
m. Assistant Track Coach	NCMS	Shannon Brown
4. Supplemental		

G. CHANGES

1. Certified	None	
2. Non-Certified		
a. 5-hr to 4-hr Food Services	NHS	Debbie Maesch
b. 7-hour to 5-hour Food Services	NHS	Vicki Hoffman
c. 6.5-hour to 5-hour Food Services	NHS	Barbie Tarr
d. 5-hour Food Services	NCMS to FPE	Brenda Krider
e. 6-hour to 6.5 hour Food Services	NHS	Jane Grounds
f. Head Custodian to 185-day Custodian	NHS to ME	Jerry Bruer
g. 29-hour Instr. Asst. to Head Custodian	NCMS to NHS	Terry Jeffers
h. Technology Asst. to Computer Technician	TECH	Danna Johnson
i. Bus Driver to 6-hour Food Services	TRAN to FPE	Yvette Setzer
3. ECA-Lay Coaches	None	

H. VOLUNTEERS

1. CLASSROOM

East Side Elementary

- a. Kayla Withrow

2. ATHLETICS/ECA

Clay City Jr/Sr High School

- a. Softball – Roger Rhodes
- b. Eli Hostetler

Northview High School

- a. Baseball – Charley Jackson
- b. Baseball – Mike Walters
- c. Baseball – Matt Clawson
- d. Baseball – Tony Trout
- e. Baseball – Mitch Lancaster
- f. Track – Mark Vincent
- g. DECA – Nicole Hall
- h. Golf – Nicholas McCollum
- i. DECA – Scott Douglas Short

North Clay Middle School

- a. Girls Basketball – Zach Sanabria
- b. Track – Patrick Brown
- c. Track – Terry Jeffers

I. TERMINATIONS

None

Mr. Kumpf moved to approve the consent agenda items. Mr. Romas seconded, and the motion was approved by a 7-0 vote.

III. Comments from Patrons

None at this meeting.

IV. Old Business

A. Building Project Update

Mr. Lance Gassert of Garmong Construction Services provided his last presentation in regard to the building projects at Clay City Jr/Sr High School and Northview High School. On behalf of the school administration, Superintendent Fritz offered thanks to Mr. Gassert and his co-workers for being very good to work with and for having a lot of integrity in the projects.

Mr. Gassert noted that it was bittersweet to come to a close here. He added that both projects were substantially complete, or at least they would be at the end of this month, as planned. He then shared that the fencing at Northview High School had been removed off the east parking lot today; that area is to be swept up and cleaned up over the next few days. Also, flooring is being finished in the art room on the second floor, and the punch list for the wood shop and the auto room is to happen next Friday. Mr. Gassert commented that they would still be around; with a project of this magnitude, there would be a few items here and there that they would be finishing and touching up, but Garmong's construction trailer would be leaving the site mid-March.

B. Fiber Connection Bids

Bill Milner, Director of Technology provided information regarding the bids that had been received. He explained that Windstream was the current provider for the school corporation, so they already had the fiber there and would therefore have no construction cost, which is why the others seemed so large. In addition, he explained that the reason it would be a 12-month contract with Windstream was because next year the rest of the school corporation's fiber would be up for bid, and the intent is to bring all of those contracts together. Mr. Milner also hoped the next contract could be bid with a lease-to-own option, which would allow more flexibility to farm out the maintenance part so there wouldn't be the jumps in rates that they had this year with Windstream.

Mr. Milner's summary of the bids that had been received, shown below:

Bidder	MRC	Construction	60-month Cost	Erate MRC	Erate Construction Cost	Erate 60 Month
NewWave	50,000.00	0.00	3,000,000.00	10,000.00	0.00	600,000.00
Windstream	12,500.00	0.00	750,000.00	2,500.00	0.00	150,000.00
ZAYO	5,200.00	570,058.30	882,058.30	1,040.00	114,011.66	176,411.66

Mr. Milner's recommendation was to accept the bid from Windstream for a 12-month term that would start on July 1, 2019, and end on June 30, 2020.

Mr. Jackson moved to approve the recommendation from Mr. Milner. Mr. Kumpf seconded, and the motion was approved by a 7-0 vote.

V. Superintendent's Report

Superintendent Fritz noted the following:

- New employees Karen Sampson, Heather Shaw, Melody Fowler, Amy Stagg, Rebecca Coons, Glenda Ehrlich, Brayla Holmes, Darla Scherb, Lora Shaw, Griffin Donnar, Brandi Mace, Tonya Dant, Mickala Rickert, and Brandy Perrin were welcomed to the school family.
- Congratulations were offered to the Northview High School girls basketball team for being sectional champs.
- A special session board meeting will be held on March 21 at 6:30 pm for the purpose of awarding bids for the synthetic surface project at Northview.
- Mr. Terry Jeffers was in attendance and was welcomed to his new position as the head custodian at Northview High School.

VI. New Business

A. Annual Financial Report

Mr. Mark Shayotovich, Director of Business Affairs, offered a PowerPoint presentation for the annual financial report. A copy of the PowerPoint presentation will become a part of the official minutes.

Mr. Shayotovich noted that he plans to present financial information as it relates to construction spending at either the April or May school board meeting.

B. 2-Hour Delay Waiver for Classified Instructional and Office Staff

Mrs. Adams moved to approve the recommendation to waive the 2-hour delay time missed by Category II and III Classified Instructional and Office Staff for the following dates: January 14, 21, 25, and 29, and February 1 and 8, 2019. Mrs. Baysinger seconded, and the motion was approved by a 7-0 vote.

C. Request to Purchase Lynx Track Timing System for Northview High School

Dr. Shaw moved to approve the recommendation to grant the request from NHS Principal Chris Mauk to purchase a Lynx Track Timing System for the NCMS and NHS Track teams using funds from ECA, athletic department, and sports booster accounts. Mr. Jackson seconded, and the motion was approved by a 7-0 vote.

D. Request Permission to Advertise for Bids for the NHS Synthetic Surface Project

Prior to a motion, Mr. Reberger noted that a correction needed to be made in the Notice to Bidders; in the paragraph on bid security, Plainfield Community School Corporation was erroneously listed as the school corporation to which a check or bid bond should be made payable. It should have been Clay Community Schools.

Mrs. Baysinger moved to approve the recommendation to advertise for bids for the NHS Synthetic Surface project. Dr. Shaw seconded, and the motion was approved by a 7-0 vote.

E. Legislative Liaison to the ISBA State House Day

Mrs. Adams volunteered to serve as the legislative liaison to the ISBA State House Day on February 19, 2019. She was approved as the legislative liaison by acclamation.

F. 2019 Summer School Course Offerings

Mr. Romas moved to approve the recommendation for 2019 summer school course offerings, as proposed. Mr. Kumpf seconded, and the motion was approved by a 7-0 vote. A copy of the list of summer school course offerings will become a part of the official minutes.

G. Adult Education Grant Application

Dr. Shaw moved to accept the recommendation to approve the request for permission to apply for an adult education grant, as submitted by Mr. Chris Ross, Assistant Principal/Director of Secondary At-Risk Programs. Mr. Jackson seconded, and the motion was approved by a 7-0 vote.

H. School and Community Partnership Grant Application

Mrs. Baysinger moved to approve the recommendation to grant permission to complete and submit a School and Community Partnership Grant application for \$10,000, as requested by Mrs. Kathy Knust, Curriculum and Grants Coordinator. Mr. Kumpf seconded, and the motion was approved by a 7-0 vote.

I. Graduation Pathways Presentation

Northview High School Principal Chris Mauk and Curriculum and Grants Coordinator Kathy Knust presented information in regard to the new Graduation Pathway requirements. Prior to their PowerPoint presentation, Mrs. Knust noted that, with these graduation requirements, students would be able to individualize their graduation requirements to align with their post-secondary goals. They no longer will have to fit into one academic mold where they have to pass a state test to receive a high school diploma. Students will be able to create pathways that serve their educational interests and prepare them for post-secondary and/or career opportunities after they leave school.

A copy of the PowerPoint presentation will become a part of the official minutes.

J. Web Design Class Presentation

Northview High School teacher Noah Coley offered a presentation regarding three new classes. The classes are Fundamentals of Design, Web Design - which were offered to students this school year - and the capstone class to be offered next fall, Interactive Media. All three classes will be eligible for dual credit through Ivy Tech. Two of Mr. Coley's students, Jeff Selby and Cody Farris, shared their experiences in the new classes.

K. Neola

Mrs. Baysinger moved to approve the recommendation to utilize the services of Neola to update and revise Clay Community Schools' policies on an ongoing basis, to include only by-laws and policies development at this time. Mr. Kumpf seconded.

Under discussion, Mrs. Adams asked what Neola could give the school corporation that ISBA was not already giving the school corporation for free. Superintendent Fritz's reply was that ISBA only had two attorneys working for the whole state, and while acknowledging that they were great to work with and a huge resource, they were bogged down and some things had fallen through the cracks. Mrs. Adams noted that this would offer the school corporation another resource.

The motion was approved by a 7-0 vote.

VII. Board Member Comments

Kevin Kumpf offered congratulations to the Northview High School girls basketball team for winning the sectional. He commented that the boys sectionals would start soon, and Northview and Clay City would be playing each other in a couple of days. He believed the two students who had spoken at this meeting had done a great job.

Michael Shaw agreed that the two students had done a fantastic job, and he believed the whole program to be fantastic. Dr. Shaw also had been impressed with the Pathways program for reaching out to students that might otherwise fall through the cracks. He offered thanks to the administration, staff, and everybody in Clay Community Schools; he deemed it to be a really great team, and he was proud of everyone.

Lynn Romas commented that it was exciting to see the graduation pathways and the fact that kids could graduate from high school without taking a test that they might not

be so good at doing. Mr. Romas also offered congratulations to the computer guys for doing a great job.

Andrea Baysinger offered thanks for the computer presentation and commented that, after stumbling over the new webpage, she had reached out to Superintendent Fritz and asked for a presentation. She noted that her daughter had Mr. Coley last year for a different internship and had loved him; she believed the non-traditional teacher role that he had grown into had served him well and was serving the students well, and she thanked him for that. As for the graduation pathways, Mrs. Baysinger stated that it was nice to see that there were other alternatives for students to use their strengths and interests to graduate. She, too, mentioned the Northview/Clay City basketball game on Friday night; she believed there would be a packed gym.

Amy Burke Adams offered her thanks for the presentation tonight; she believed it to have been informative, entertaining, and wonderful. She also commented about the graduation pathways. As she saw it, education was now catching up with the kids as opposed to kids trying to catch up with the education being offered.

Charley Jackson noted that everyone had done a great job, and a lot of good things were going on in Clay Community Schools. He thanked the citizens of Clay County for electing him and stated that he would do the best job that he could.

Tom Reberger commented regarding 96,000 hits on the school corporation web page; he believed that was telling us something. He added that the school corporation had a story to tell and needed to be telling it. He urged them to keep up the good work.

VIII. Future Agenda Items

Charley Jackson stated that he believed, in the near future, the Board needed to address the lack of handrails for the bleachers, both inside and out, at Northview High School. Superintendent Fritz noted that just this past week they had received a variance on the restrictions with the width of the stairway at the football stadium, the gymnasium at Northview, and the gymnasium at Clay City, and they were working on that.

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 8:25 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.